

## **DORDON PARISH COUNCIL**

The Minutes of the meeting of Dordon Parish Council  
held on Thursday 26<sup>th</sup> June 2008 in the Meeting Room, Dordon Village Hall  
commencing at 7.00 pm.

Present: Councillors: C Downs, D Hanratty, and W Whitmore.

Also Present: P Hackett, Optima Limited.  
R Young, Clerk to the Council.

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### **1241) PRESENTATION – P HACKETT, OPTIMA LIMITED**

P Hackett gave an update regarding matters relating to the A5 as follows:

- Safety audit undertaken which identified improvements required between Birch Coppice entrance and M42. Await finance clarification from IMI.
- Footbridge over A5 in good condition but needs painting but to be retained.
- Not consulted regarding road from Dordon Island to the proposed waste site.
- Reviewed one way traffic system for Dordon.
- Traffic lanes at M42 island – need for review.
- Reviewed problems with traffic speeds on the A5.

The Chairman, C Downs, thanked P Hackett for attending the meeting.

### **1242) APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors J Hodgetts, S Hanratty, R Downs and A Curtis.

### **1243) DECLARATION OF PERSONAL AND PREJUDICIAL INTEREST**

- Councillor C Downs declared an interest with regard to any matters relating to the Caretaker.

### **1244) CARETAKER'S REPORT**

The Caretaker, Mrs D C Downs, mentioned the following:

- Party (Prom Dance) held in the Hall to celebrate completion of examinations. Fire alarm activated at 7.00 pm and glass broken on activation unit. Hall users very apologetic. Repairs completed and await invoice to charge hall users.

- Gave details of Dance Group associated with the Shortwoods (2.00 pm – 3.30 pm) who did not comply with the rules regarding the use of hall toilets when floor still wet.

Has requested booking for 10-week period. Councillors agreed a trial period of 5 weeks should be offered in the first instance.

- Blood Donors. Not complying with terms of hire that they put away tables and chairs used after session. Clerk already sent letter to Blood Donors regarding this problem and the need to put back tables and chairs. Next session to be held on 11<sup>th</sup> August 2008.

Also need to ask that they are going to remove used plasters left on the hall floor.

- Painting quote from CNC does not include rendering of hall walls.

#### **1245) MINUTES**

The minutes of the meeting held on 22<sup>nd</sup> May 2008 were approved as a true and correct record.

##### **Resolved:**

- **To approve the minutes of the meeting held on 22<sup>nd</sup> May 2008.**

#### **MATTERS ARISING**

#### **1246) PALISADE FENCING – HALL GROUNDS**

The Chairman, C Downs, confirmed that the work would commence during August 2008. The contractors, Cotterills, to use concrete posts.

#### **1247) UNION FLAG AND ST GEORGE'S FLAG**

The Clerk to obtain details of the dates when the flags should be used at the village hall.

#### **1248) PUBLIC REALM GRANT**

The following projects were discussed:

- Additional equipment for the Domehawk camera to be held in abeyance.
- Hall painting. Additional quotes required.
- Youth shelter. Proposed location to be on the grassed area off Dukes Road. The Clerk to check with North Warwickshire Borough Council regarding grant and location of shelter.

- Bus shelter on Browns Lane. The Clerk to enquire with North Warwickshire Borough Council regarding alternative location.
- The Clerk to also enquire with WREN (Voluntary Action Group North) regarding grants. Contact – Davina on 01827 718080.

#### 1249) **CORRESPONDENCE**

The following were reviewed or circulated to Councillors:

- TV Licensing request. The Clerk to confirm that no television is in operation.
- Monster Play Systems. C Downs reviewed teen shelter.
- Warwickshire County Council. Tree scheme newsletter 2007 / 2008.
- WALC. Notice of meeting of Committee of North Warwickshire Parish Councils – 2<sup>nd</sup> June 2008.
- Polesworth and Dordon Relief in Charity. Letter dated 11<sup>th</sup> June 2008 from D Craig stating that the period of office for P Morson expires on 28<sup>th</sup> October 2008. Councillors to consider possible applicants.
- Live and Local. The Clerk to request a speaker attends the September 2008 Parish Council meeting.
- Warwickshire Police. Letter dated 23<sup>rd</sup> May 2008 from Sgt R Fildes concerning anti-social behaviour, CCTV and alcohol related matters in Dordon.

#### 1250) **PLANNING**

##### a) **Planning Applications**

- i) PAP/2008/0293  
56 Birchwood Avenue, Dordon.  
Two storey side extension.

No Comment.

- ii) PAP/2008/0333  
Plot 2G Park, Birch Coppice Business Park.  
Erection of distribution warehouse and ancillary offices, parking and landscaping.

No Comment.

##### b) **Planning Decisions**

None received.

c) **Other Planning Matters**

- i) Letter dated 2<sup>nd</sup> June 2008 from Paula Miller of North Warwickshire Borough Council confirming that the 8 new properties on land at Dunns Lane, Dordon are to be known as 1 to 8 The Edge, Dunns Lane, Dordon.
- ii) The Clerk to write to G Brown at North Warwickshire Borough Council asking as to what arrangements and stipulations are in place to maintain the Health and Safety of the public when materials are delivered to the site being developed at "The Gate" on Long Street, Dordon.

1251) **STANDING ORDERS**

No matters were discussed.

1252) **WEBSITE - UPDATE**

No matters were discussed.

1253) **ACCOUNTS FOR PAYMENT**

It was proposed, seconded and agreed the following cheques should be issued:

<b>ITEM</b>	<b>AMOUNT £</b>
British Telecom (£65.50 + £99.06)	164.56
ESPO	15.98
E G Edkins	49.60
R Young	344.80
D C Downs (77.5 hours @ £6.40 / hour)	496.00
D Sullivan (17.5 hours @ £5.52 / hour)	96.60
G Jones (windows)	25.00
<b>TOTAL</b>	<b>£1,192.54</b>

**Resolved:**

- **To issue the above cheques.**

#### 1254) HALL RECEIPTS AND BOOKINGS

ITEM	AMOUNT £
Warwickshire County Council – Shortwoods	300.00
GKR – Karate	60.00
Blood Donors	260.00
Dance Group	120.00
Sturmey	100.00
Mrs Farmer	10.00
Mrs S Forbes	150.00
<b>TOTAL</b>	<b>£1,000.00</b>

#### 1255) ANNUAL RETURN 2007 / 2008

The Clerk circulated to Councillors a copy of the Statement of Accounts for the year 2007 / 2008.

The Clerk gave details of the income and expenditure and variances.

It was proposed, seconded and agreed the Chairman and the Clerk should sign the Annual Return which should be submitted for audit.

##### **Resolved:**

- **The Chairman and Clerk to sign the Annual Return for 2007 / 2008.**

#### 1256) ANY OTHER BUSINESS

- The Chairman, C Downs, reported that a copy of the hall booking and conditions of hire form for Dordon Village Hall had been given to the Caretaker, D C Downs, for review.
- It was agreed a fire alarm bell should be installed in the main hall.

##### **Resolved:**

- **To install a fire alarm bell in the main hall of Dordon Village Hall.**
- W Whitmore gave details of the legal protection of bats plus an example in the Parish of Dordon.
- D Hanratty gave a résumé of the repairs needed at Dordon Church Hall.

The meeting closed at 8.52 pm.

**C Downs**

**Chairman**