

DORDON PARISH COUNCIL

The Minutes of the meeting of Dordon Parish Council
held on Thursday 28th May 2009 in the Meeting Room, Dordon Village Hall
commencing at 7.30 pm.

Present: Councillors: A Curtis, R Downs, S Fowler, W Whitmore, and C Downs.

Also Present: D C Downs, Hall Caretaker.
R Young, Clerk to the Council.

54) ELECTION OF CHAIRMAN

It was proposed, seconded and agreed that A Curtis be elected Chairman of Dordon Parish Council for the coming year.

Resolved:

- **That A Curtis be appointed Chairman of the Parish Council for the coming year.**

55) ELECTION OF VICE-CHAIRMAN

It was proposed, seconded and agreed that W Whitmore be elected Vice-Chairman of Dordon Parish Council for the coming year.

Resolved:

- **That W Whitmore be appointed Vice-Chairman of the Parish Council for the coming year.**

56) REVIEW OF PARISH COUNCIL REPRESENTATIVES

The Clerk requested Councillors to consider whether there were any organisations in the district that the Parish Council could appoint a representative to attend.

57) APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors S Hanratty, D Hanratty and J Hodgetts.

The Chairman adjourned the meeting to allow Emma Lewis of Live and Local to present further details

LIVE AND LOCAL

Emma Lewis mentioned the following:

- Shows available from September 2009 – April 2010.
- Gave dates available for certain artists.

DORDON PARISH COUNCIL

- Details of contract, publicity, posters and marketing.
- Need entertainment licence.
- Circulated booklet of artists available.
- Cost range £160 - £210 plus percentage of takings.
- First show risk of £170.00.

The meeting was resumed.

58) LIVE AND LOCAL

It was proposed, seconded and agreed that the Parish Council Chairman, A Curtis, should decide on the artist to be booked after receiving the comments of Councillors during the next 7 days.

Resolved:

- **The Chairman to decide on which artist should be booked on receiving comments of Councillors.**

59) DECLARATION OF PERSONAL AND PREJUDICIAL INTEREST

- Councillors A Curtis, R Downs and C Downs declared an interest with regard to any matters relating to the Caretaker.

60) CARETAKER'S REPORT

The Caretaker, Mrs D C Downs, reported the following:

- The Caretaker showed Councillors the parish flag and said it would be used on 6th June 2009.
- The Caretaker showed E Lewis of Live and Local the Parish Hall.

61) MINUTES

The minutes of the meeting held on 23rd April 2009 were approved as a true and correct record subject to the inclusion of J Hodgett's apologies.

Resolved:

- **To approve the minutes of the meeting held on 23rd April 2009 subject to the amendment detailed above.**

DORDON PARISH COUNCIL

MATTERS ARISING

62) CARPENTER – I MATTHEWS

The Clerk reported that I Matthews had stated he was unaware of any damage to electric cables and did not have insurance to cover such incidents.

Councillors agreed a different contractor should be appointed in future.

63) SHORTWOODS – GRIT BIN

The Clerk reported that no details had been received from K Ford.

64) TELEPHONE - CARETAKER

Councillor R Downs reported the Caretaker would use her own telephone with a new sim card at a cost of £14.00.

It was proposed, seconded and agreed that the Caretaker should use her own telephone and a sim card be purchased at a cost of £14.00.

Resolved:

- **To purchase the Caretaker a new sim card at a cost of £14.00.**

65) DORDON CHURCHYARD MAINTENANCE

It was agreed to leave this matter in abeyance until the next Parish Council meeting (details of how the Parish Council donation had been used).

66) YELLOW LINES – CHURCH HILL

The Clerk reported this request was with Warwickshire County Council for consideration and was ongoing.

67) CORRESPONDENCE

The following correspondence was reviewed or circulated to Councillors:

- WALC. Letter dated 21st April 2009 outlining free introductory membership of Warwickshire and West Midlands Association of Local Councils.

It was proposed, seconded and agreed to take up a year's free membership of WALC.

Resolved:

- **To accept one year's free membership of WALC.**
- North Warwickshire Borough Council. Various notices regarding Warwickshire County Council elections, 4th June 2009.

DORDON PARISH COUNCIL

- Warwickshire Police Federation. Insurance scheme – the Clerk to review.
- North Warwickshire Borough Council. New developments – 17 new build apartments, former Gate Inn Public House. Street name proposed – Gate Court.
- North Warwickshire Borough Council. Meetings timetable for 2009 / 2010.
- WALC. Newsletter, car allowances and seminars.
- NHS Blood and Transplant. Letter dated 14th May 2009 from Winsome Steele to Mrs Charles. It was proposed, seconded and agreed the Clerk should forward a letter drafted by Councillor C Downs to Winsome Steele.

Resolved:

- **The Clerk to forward the letter drafted by Councillor C Downs to W Steele at Blood Donors.**

68) PLANNING

a) Planning Applications Received

- i) PAP/2009/0119
14 Vicarage Close, Dordon.
Single storey flat roof rear extension to create shower room for disabled use.

No Comments.
- ii) The Clerk to enquire with E Levy at North Warwickshire Borough Council regarding details of PAP/2009/0175.

b) Planning Decisions

None received.

69) STANDING ORDERS

It was proposed, seconded and agreed to change the Parish Council meeting day to the fourth Wednesday of the month with an 8.00 pm start.

Resolved:

- **To change the Parish Council meeting day to the fourth Wednesday of each month with an 8.00 pm start.**

70) WEBSITE - UPDATE

Councillor R Downs agreed to change the details of the Chairman and Vice-Chairman of the Parish Council.

DORDON PARISH COUNCIL

71) ACCOUNTS FOR PAYMENT

It was proposed, seconded and agreed the following cheques should be issued:

ITEM	AMOUNT £
D C Downs (80.5 @ £6.64 / hour)	534.52
D Sullivan (17.5 @ £5.73 / hour)	100.28
R Young (Parish Clerk)	357.90
R Young (Expenses – May 2009)	16.75
Eon (Gas)	529.40
Eon (Electric)	461.58
Severn Trent Water	537.20
G Jones (2 visits)	50.00
TOTAL	£2,587.63

Resolved:

- **To issue the above cheques.**

72) HALL RECEIPTS

ITEM	AMOUNT £
GKR Karate	120.00
Baby Sensory	20.00
Farmer	10.00
R J Evans	42.50
Farmer	10.00
Slimming World	120.00
TOTAL	£322.50

73) PARISH INSURANCE

The Clerk reported the renewal of Parish Council insurance had been received from Allianz with a premium of £2,489.90.

The Clerk commented that he would obtain competitive insurance costings.

74) ANNUAL RETURN 2008

The Clerk circulated to Councillors accounts details of the Annual Return for the year ending 31st March 2009.

The Clerk gave details of the variations between the accounts years ending 31st March 2008 and 31st March 2009.

DORDON PARISH COUNCIL

It was proposed, seconded and agreed the Parish Clerk and Chairman of the Parish Council should sign the Annual Return for the year ending 31st March 2009 and submit the Annual Return for audit.

Resolved:

- **The Annual Return for the year ending 31st March 2009 should be signed by the Parish Clerk and the Parish Council Chairman and be submitted for audit.**

75) ANY OTHER BUSINESS

- Councillor R Downs commented the telephone costs for the Caretaker to be paid by direct debit and recovered from the Parish Council.
- The Clerk to request North Warwickshire Borough Council to cut back the bushes which are overgrown on the footpath at the side of the Parish Hall.

The meeting closed at 9.11 pm.

A Curtis
Chairman of the Parish Council