

# **DORDON PARISH COUNCIL**

The Minutes of the meeting of Dordon Parish Council  
held on Wednesday 28<sup>th</sup> October 2009 in the Meeting Room, Dordon Village Hall  
commencing at 8.00 pm.

Present: Councillors: A Curtis, D Hanratty, J Hodgetts, S Fowler, C Downs, R Downs,  
W Whitmore, and S Hanratty

Also Present: D C Downs, Hall Caretaker.  
R Young, Clerk to the Council.

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## **123) DECLARATION OF PERSONAL AND PREJUDICIAL INTEREST**

- Councillors A Curtis, C Downs and R Downs declared an interest with regard to any matters relating to the Caretaker.
- Councillor J Hodgetts declared an interest with regard to any planning matters relating or having any connection to land or property in the ownership of her family.

## **124) CARETAKER'S REPORT**

The Caretaker, Mrs D C Downs, reported the following:

- Need to purchase a new kettle for the kitchen.
- Will contact Crowhurst regarding water heater.
- Mentioned incident regarding trees being cut back by the Institute and their reaction to being asked about the tree cutting. Had received an apology.
- Halloween party to be held on 31<sup>st</sup> October 2009.
- Church bazaar booked for 28<sup>th</sup> November 2009.

## **125) MINUTES**

The minutes of the meeting held on 23<sup>rd</sup> September 2009 were approved as a true and correct record.

### **Resolved:**

- **To approve the minutes of the meeting held on 23<sup>rd</sup> September 2009.**

## **MATTERS ARISING**

### **126) PARISH COUNCIL REPRESENTATIVE - SCHOOL**

The Chairman, A Curtis, reported this matter was ongoing.

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## **127) YELLOW LINES – CHURCH HILL**

It was agreed to leave this matter in abeyance.

## **128) FLATS DEVELOPMENT ON SITE OF “THE GATE”, LONG STREET**

The Clerk reported he had taken up the matter with Warwickshire County Council regarding the footpath on Long Street adjacent to this development not being useable due to security fencing.

J Pritchard of Warwickshire County Council confirmed to the Clerk that work to remove the said security fencing would commence during the next few days.

## **129) CORRESPONDENCE**

The following correspondence was reviewed or circulated to Councillors:

- Letter undated from I Wilson, Secretary of Dordon Institute Social Club Limited, confirming the following relating to the incident in the parish hall grounds:
  - Persons responsible have been spoken to and warned regarding future behaviour.
  - Will pay for the removal of debris.
  - Apologised to Mrs D C Downs.
- WALC Newsletter – September 2009.
- Letter dated 23<sup>rd</sup> September 2009 from Jo Roberts, Area Support Officer, Warwickshire Fire and Rescue Service, regarding the consultation review. Meeting to be held on 19<sup>th</sup> November 2009 at Polesworth.
- WALC:
  - NALC – Handling Complaints, November 2008.
  - NALC – Freedom of Information, July 2009.
  - NALC Conference.
  - Seminar details.
- North Warwickshire Borough Council. Annual meeting between the Borough Council and Parish Councils, Thursday 3<sup>rd</sup> December 2009, The Council Chamber at 7.00 pm.
- Area Forum meeting notice, Tuesday 27<sup>th</sup> October 2009 at Shuttington and Alvecote Parish Hall.
- WRCC. Annual General Meeting to be held on Saturday 31<sup>st</sup> October 2009 from 10.30 am at Ettington Community Centre.
- Valuation Office. Summary of the Rating Valuation. The Clerk to review.
- Warwickshire County Council. Schedule of Winter gritting routes.

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## 130) PLANNING

### a) Planning Applications Received

- i) PAP/2009/0412  
Land to the rear of 113 – 121 Long Street, Dordon.  
Erection of 2 No. two bedroom dwellings.

*Councillors C Downs and R Downs declared an interest.*

The Clerk to comment as follows:

- Poor access for emergency services.
- Dangerous egress from and to site.
- Intensification of area.

### b) Planning Decisions

None received.

## 131) STANDING ORDERS

No matters were raised.

## 132) WEBSITE - UPDATE

Councillor R Downs gave an update mentioning that he had received photographs of Dordon for inclusion on the website from a resident of Polesworth.

## 133) LIVE AND LOCAL

The Chairman, A Curtis, gave an update and circulated leaflets to Councillors for distribution.

## 134) ACCOUNTS FOR PAYMENT

It was proposed, seconded and agreed the following cheques should be issued:

ITEM	AMOUNT £
R Young (Clerk Salary)	362.27
D C Downs (78.5 hours @ £6.72 / hour)	527.52
D Sullivan (17.5 hours @ £5.80 / hour)	101.50
G Jones (Window Cleaner x 2)	50.00
Eon (Hall Electric)	287.91
Eon (Hall Gas)	150.96
Clement Keys	362.25
R Young (Expenses)	15.52
Severn Trent Water	586.05
Royal British Legion (Wreath)	60.00
<b>TOTAL</b>	<b>£2,503.98</b>

**Resolved:**

- **To issue the above cheques.**

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## **135) HALL RECEIPTS**

<b>ITEM</b>	<b>AMOUNT £</b>
Farmer (2 x £10.00)	20.00
Emma (Christening – 27.09.09)	90.00
BT (Refund)	25.97
GKR Karate	75.00
Slimming World	120.00
Tea Dance Group	260.00
<b>TOTAL</b>	<b>£590.97</b>

## **136) AUDIT 2008 / 2009**

The Clerk reported he had received the Annual Return for 2008 / 2009 from Clement Keys who had signed off the Return and had requested a copy of the Audit Closure confirmation.

## **137) THE SHORTWOODS**

The Clerk circulated to Councillors a copy of an email from J Becket of Warwickshire County Council dated 27<sup>th</sup> October 2009 and a Draft Heads of Terms relating to accommodation at Dordon Village Hall for review.

Councillors reviewed the documents and asked the Clerk to confirm the following points to J Becket:

- All cleaning to be undertaken by the Parish Council employees.
- Insurers to be consulted regarding availability of keys.
- What qualifications do staff have to prepare food?
- Request a copy of the Fire Risk Assessment mentioned in your email.
- Present agreement does not include kitchen.
- The Parish Council not to be responsible for damage caused by The Shortwoods.
- Fixtures and fittings to be pre-approved.
- The Clerk to forward a copy to WALC for comment regarding the terms.

## **138) ANY OTHER BUSINESS**

- It was reported the contact telephone number for PC Cox is 01827 718092.

The meeting closed at 9.35 pm.

**A Curtis**  
**Chairman of the Parish Council**